

# **St Francis Xavier and Our Lady Help of Christians Parishes**

## **SAFEGUARDING CHILDREN AND YOUNG PEOPLE**

### **Safety Obligations for Contractors**

*Date of policy: 31 October 2019*

*Date of last major review:*

*Date of next major review: 1 October 2020*

# Child Safety Obligations for Contractors

## 1. Purpose

The purpose of this policy is to eliminate and minimise risk to child safety in the event of contractors being engaged for any purpose in either or both parishes.

## 2. Scope

All contractors undertaking work within either parish are responsible for acting in compliance with parish safeguarding policies and procedures.

## 3. Obligations of Contractors

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- the nature and duration of the engagement with the contractor (e.g. emergency situation)
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Across both parishes, contractors may be engaged to provide specific goods and services (e.g. catering, plumbing, children's activities) that play an important role in the everyday operation of the parishes. Consistent with our child safety focus, it is important to examine the role of contractors who are engaged with the parishes to ensure that all reasonable steps are taken to safeguard children and young people.

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<p>Contractor called in for an emergency situation with likely contact with children and young people.</p>	<p>Electrician attends the presbytery to fix a lighting problem while the children are engaged in sacrament preparation in the front room of the presbytery. The electrician will be onsite for 1 hour.</p>	<p>As this situation is an emergency situation, the contractor is not required to comply with the expectations set out in this policy. However, because children are present, supervision will need to be provided at all times to ensure the safety of the children attending sacrament preparation.</p>
<p>Contractor who is booked to provide goods or services on a "one-off" basis involving likely contact with children and young people.</p>	<p>A food van contractor has been organised to attend and provide food during the parish fete. The contractor will be onsite all day</p>	<p>The contractor (and their employees) must: have a current WWCC. Be provided with a copy of Safeguarding Children and Young People Policy and sign the Code of Conduct and/or demonstrate that their organisation has a child safety policy consistent with the requirements of the Victorian Child Safe Standards They must be briefed about child safety on site.</p>
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